

# *Burnaby* COMMUNITY & CONTINUING EDUCATION

Career Training for Adults

## EARLY CHILDHOOD EDUCATION PROGRAM APPLICATION FOR ADMISSION

( ) 2 Year Completion      ( ) 3 Year Completion  
( ) September start      ( ) January start

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: (home): \_\_\_\_\_  
\_\_\_\_\_  
(work): \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Children: \_\_\_\_\_

### **Educational Background:**

High School:      Location: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

### Post Secondary:

| <u>Name of Institution/Program</u> | <u>Years of Attendance</u> | <u>Degrees/Certificates</u> |
|------------------------------------|----------------------------|-----------------------------|
| _____                              | _____                      | _____                       |
| _____                              | _____                      | _____                       |
| _____                              | _____                      | _____                       |

Other relevant training or non-credit courses (e.g. personal development, leadership training, parenting courses, courses related to young children).

| <u>Institution</u> | <u>Duration and Year</u> |
|--------------------|--------------------------|
| _____              | _____                    |
| _____              | _____                    |
| _____              | _____                    |

### With Children and Families (Employment or Volunteer)

| <u>Employer</u> | <u>Type of Work</u> | <u>Ages of Children</u> | <u>Years Employed</u> |
|-----------------|---------------------|-------------------------|-----------------------|
| _____           | _____               | _____                   | _____                 |
| _____           | _____               | _____                   | _____                 |

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## General Work Experience:

| <u>Employer</u> | <u>Type of Work</u> | <u>Years Employed</u> |
|-----------------|---------------------|-----------------------|
| _____           | _____               | _____                 |
| _____           | _____               | _____                 |
| _____           | _____               | _____                 |

Personal Interests and Experience that might be relevant to working with young children. (e.g. hobbies, travel, leisure activities, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## References:

Please list the names of three references that could be contacted to recommend you as a suitable candidate for this program. In addition, submit their signed reference letter.

| <u>Name &amp; Position</u> | <u>Address</u> | <u>Phone No.</u> |
|----------------------------|----------------|------------------|
| _____                      | _____          | _____            |
| _____                      | _____          | _____            |
| _____                      | _____          | _____            |

## Checklist of documents to be submitted with this application:

- ( ) Proof of completion of English 12 or Communications 12 with a C+ or higher **OR**
- ( ) Will write or has written the English testing applied by the Burnaby Continuing Education
- ( ) Two page autobiography (details about your family life, values, interests and the reasons for choosing to care and educate young children.
- ( ) Copies of academic transcripts or other relevant documents
- ( ) 3 signed references. At least one should be from past employment/study

**Once this application is submitted you will be contacted for an interview and English test if you have yet to take it.**

### Mail Application to:

Early Childhood Education Program  
Adult & Continuing Education  
5325 Kincaid Street V5G 1W2

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date