1. **Go to the BCCE Website: https://www.burnabycce.ca/**
2. **Click on "Foundations" (circled in Red)**

3. Now you are on the "Foundations Program" page
4. Scroll Down to "Student Registration"

WINTER WEATHER | CONNECT WITH BCCE | JOIN THE CONVERSATION | LEARN WITH BCCE | BOARD OF EDUCATION BURNABY SCHOOL DISTRICT 41 | Outlook STAFF EMAIL | COVID-19

BURNABY COMMUNITY & CONTINUING EDUCATION
NEW JOB. NEW FRIENDS. NEW LANGUAGE. NEW KNOWLEDGE. NEW OPPORTUNITIES.

BURNABY CCE

HOME | OUR COURSES & PROGRAMS | INFORMATION SESSIONS & OPEN HOUSES | ABOUT BURNABY CCE | CONTACT US | INSTRUCTOR POSITIONS

SEARCH

FOUNDATIONS PROGRAM

FOUNDATIONS PROGRAM

Foundations

- Program description
- Registration
- Course fees
- Course schedule
- School locations

PROGRAM DESCRIPTION

The Foundations program is designed to strengthen basic skills in English, Social Studies, Mathematics, Science and Computers in preparation for both employment and further studies. Foundations courses are transition or bridging classes that prepare students for regular Grade 10, 11, and 12 courses. The learning outcomes of the Foundations program are designed to address literacy and needs up to the grade 10 level.

5. Next to "Registration," press on CLICK HERE

Step 3: You will be emailed your results with further instructions.

STUDENT REGISTRATION

Students who are currently taking a Foundations course with Burnaby Continuing Education or have recently completed an online English assessment with us.

Day & Night classes will start in September 2023. Registration is now open.
Q1 = Day

S1 = Night

Registration	CLICK HERE
Withdrawal	CLICK HERE
Course Verification	CLICK HERE

NBAEC & SBAEC – Daytime Courses for Fall Semester. Q1 = Day, S1 = Night

Some classes may be blended

Please click on the schedule below to enlarge the image.

6. **Enter your PEN (Personal Education Number) and your Date of Birth**
7. **Click Next**

8. **Make sure your name, email and phone number are correct**
    PLEASE DO NOT USE A HOTMAIL EMAIL ADDRESS
9. **Click NEXT**

Student Registration

Information Check

BOARD OF EDUCATION
BURNABY
SCHOOL DISTRICT 41

Please verify the following information is correct

First Name

Last Name

IMPORTANT! Some email messages from Burnaby School District to Hotmail addresses are being blocked. **Please make sure the below email is not a 'Hotmail' email address.**

Email

Please confirm this email is correct. If not select the checkbox to update your email.

☐ I would like to update my email

Please select to update your email.

Phone Number

Update Phone Number

Previous

Next

10. Complete the following questions
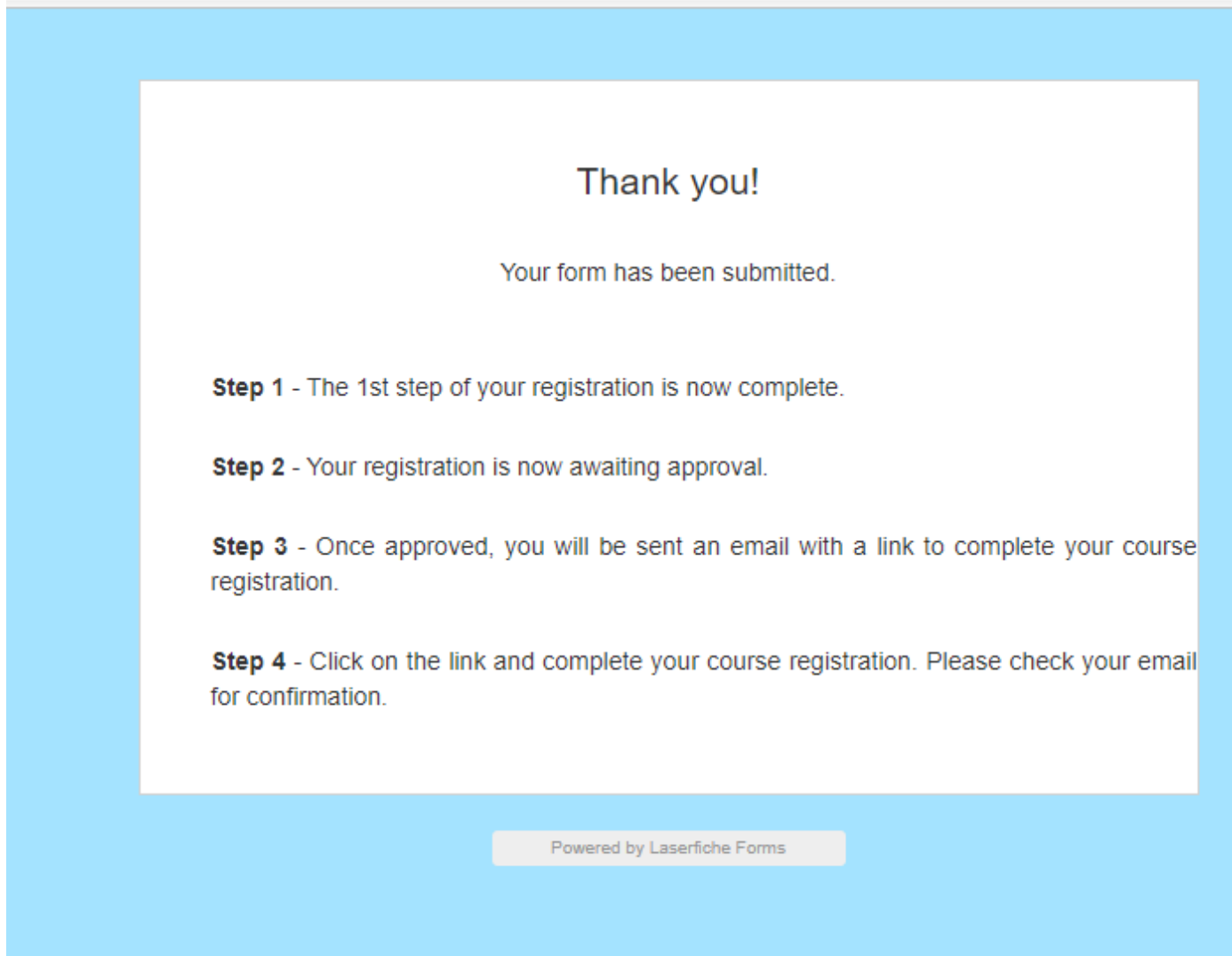
11. Click NEXT

12. Your form has been submitted!

13. Next, login to your email account (Gmail, yahoo, etc)

Thank you!

Your form has been submitted.

Step 1 - The 1st step of your registration is now complete.

Step 2 - Your registration is now awaiting approval.

Step 3 - Once approved, you will be sent an email with a link to complete your course registration.

Step 4 - Click on the link and complete your course registration. Please check your email for confirmation.

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14. Open the email from BCCE. It should look like the one below:

If you are registering for more than one class, you must use the same link for EACH class that you register
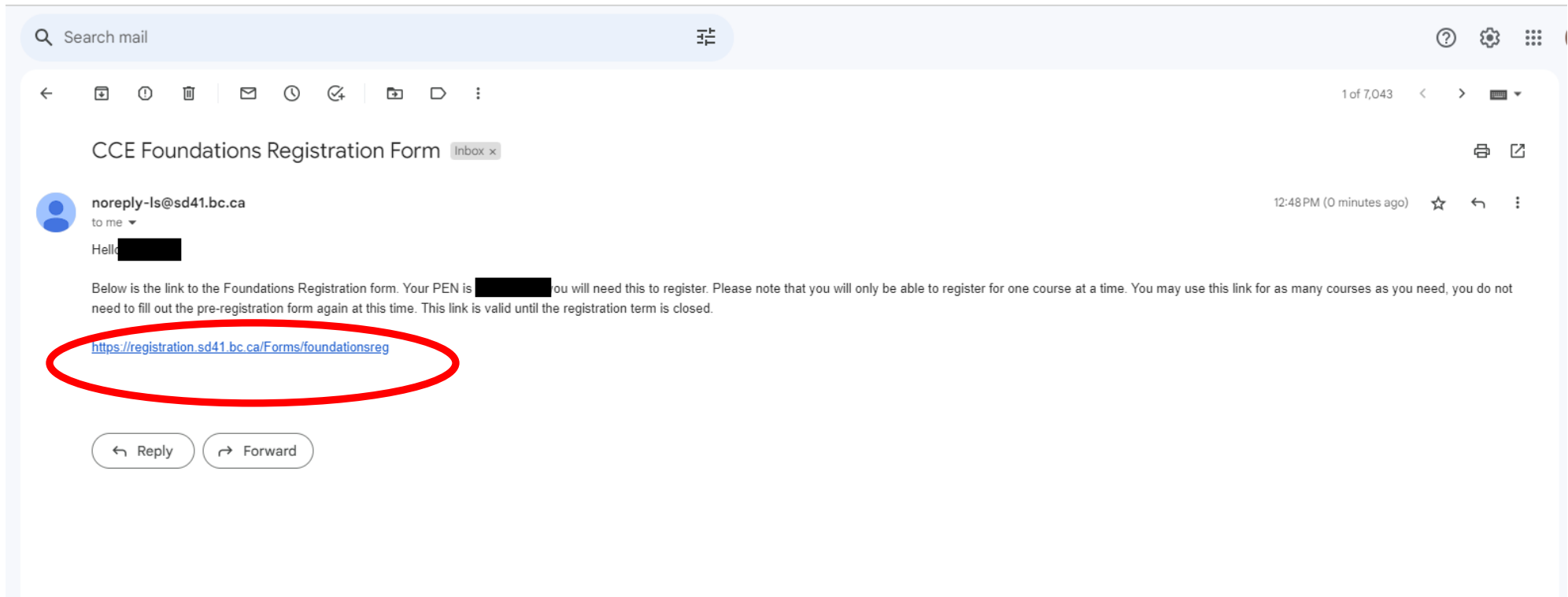
15. Enter your PEN and Date of Birth
16. Click **Accept**
17. From the drop-down menu, select the **LAST** level of Foundations you have taken (Ex: if you already took Foundations 1, select Foundations 1)
18. Click **NEXT**

19. Select the Term you would like.   PLEASE NOTE: Q1 = Day Class   S1 = Night Class

20. Choose your course from the Course List and find the Course's ID NUMBER

21. Under "Selected Course," put the ID NUMBER of your course
   (in this example, the student chose Composition 11 which has ID #191)

22. Click <mark>ADD TO CART</mark>

23. CLICK NEXT

ca/Forms/foundationsreg

Course List

Id	Course Name	Seats Avail.	Start Date	End Date	Location	Schedule	Course Code	Section Number
164	LF ENGLISH FOUNDATIONS LEVEL 1:CORE	8	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFA10	SE1W-1
165	LF ENGLISH LEVEL 2: CORE	12	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFB10	SE2W-1
167	LF ENGLISH LEVEL 3: CORE	5	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFC10	SE3W-1
168	LF ENGLISH LEVEL 3: CORE	26	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFC10	SE3W-1
170	LF ENGLISH LEVEL 4: CORE	6	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFD10	SE4W-1
172	LF ENGLISH LEVEL 5: CORE	20	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MENFE10	SE5W-1
191	COMPOSITION 11	1	9/26/2023 1	1/23/2024 1	SOUTH	EV(T,R)	MCMPS11	S130-1

Selected Course

Please put the ID of the course you would like to register into the field below (column on the left most side).

Id*	Course Name	Fee	Seats Avail.	Start Date	End Date	Location	Schedule	Course Code	Section Number
191	COMPOSITION 11	150.00	1	9/26/2023	1/23/2024	SOUTH	EV(T,R)	MCMPS11	S130-1

Course Materials Deposit Fee

$ 150.00

Total Fee

$ 150.00

The fees noted are refundable.

Please click on "Add to cart" and then follow further instructions. [Add to cart]

Warning Clicking the "Add to cart" is a one time permanent action. Make sure your selection is correct.

[Previous]   [Next]

24.Pay the $150 deposit using your credit card

25.Click SUBMIT

26.A small window will appear and then you click CONFIRM

Selected Course

Id	Course Name		Seats Avail.	Start Date	End Date	Location	Schedule	Course Code	Section Number
191 ⌄	COMPOSITION 11		1	9/26/202	1/23/202	SOUTH	EV(T,R)	MCMPS11	S130-1

Course Materials Deposit Fee

$ 150.00

Total Fee

$ 150.00

Course Materials Deposit Fee Refund - If books are returned in good condition at the end of the course, a full refund will be issued.

International Student refunds - A written request for a refund must be received before the start of the second class. A $35.00 processing fee will be charged.

NOTICE : Only Mastercard and Visa credit cards are accepted.

Previous

PAYMENT METHOD

AMOUNT

$ 150.00 CAD

Pay with card   VISA

Card Number

•••• •••• •••• ••••

Expiration Date (MM/YY)   CVV   (3 digits)

MM/YY   •••

Submit
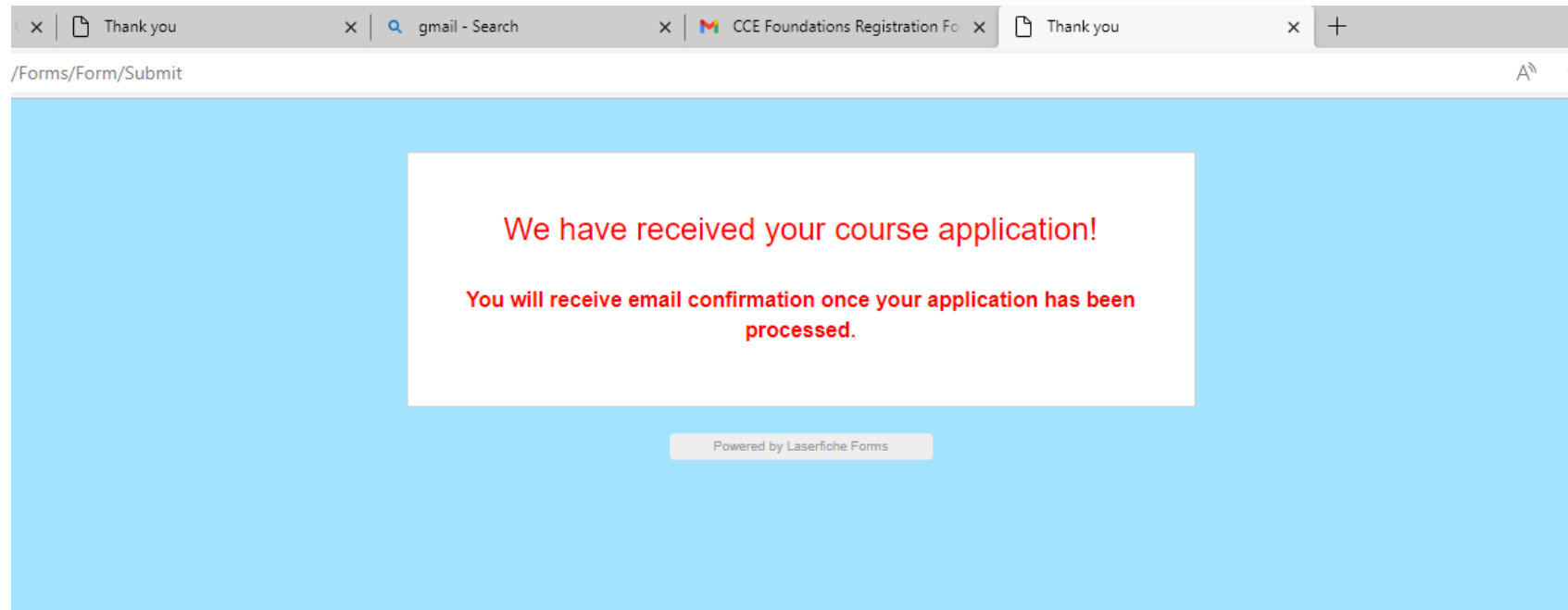
27. SUCCESS! BCCE has received your registration

28. You will receive an email once the application has been processed

We have received your course application!

You will receive email confirmation once your application has been processed.

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This form was created by Burnaby Neighbourhood House

in partnership with BCEducation